

Tobacco Prevention and Control Advisory Committee Minutes
Friday, February 6, 2009 – 12:30 p.m.
Bismarck Veterans Memorial Public Library
Room C – 515 N 5th St., Bismarck, ND

Members Present: Ms. Kathy Mangskau, Ms. Pat McGeary, Mr. Jay Taylor, Ms. Jeanne Prom, Ms. Lorraine Jacobson, and Ms. Javayne Oyloe by teleconference.

Members Absent: Dr. Dale Klein, Mr. Nathan Marion, Mr. Kermit Lidstrom

Guests: Ms. Karalee Harper, Mr. Neal Charvat, Ms. Rosey Sand, Ms. Arvy Smith

Quorum Established. Ms. Pat McGeary, recorder

<u>Agenda Items</u>	<u>Discussion</u>	<u>Outcome/Action</u>
Call to Order		Ms. Mangskau called the meeting to order.
Adoption of the Agenda		Ms. Prom moved to approve the agenda. Ms. Jacobson seconded. All in favor. Agenda approved.
Approval of Minutes	Minutes reviewed.	Ms. Jacobson moved to approve, Mr. Taylor seconded. All in favor. Minutes approved.
Old Business	The ND Attorney Generals Office offered to do a presentation to the Advisory Committee on Conflict of Interest in March.	Ms. Mangskau will follow up and give them a date in March to do the presentation.
Update on CDC Best Practices	The CDC Best Practices in Tobacco Prevention and Control will be held on February 20 at Bismarck State College. IVAN will also be used for local public health sites. One person from the Health Dept. Tobacco Program should be at the Advisory Meeting that day	Ms. Mangskau will extend an invitation to the legislators to also attend.
State Email Addresses	Advisory Committee members will get a state group email listing. Please watch for this.	
Meeting Schedule	Ms. McGeary summarized meeting rooms available and	Ms. McGeary will continue to reserve the room

and Locations	<p>the ability to use IVAN and/or teleconference Ms. Mangskau reviewed a timeline draft, including dates of future meetings with the CDC Consultant.</p> <p>The terms of three Advisory Committee members will expire on June 30, 2009.</p>	<p>at Veterans Memorial Library March through April. July 7 – Plan to be completed. Press release on the plan during that week.</p> <p>Ms. Mangskau will contact Nicole Weiler from the Office of Boards and Commissions to see what the process is for new appointments for 3 of the Committee Members terms.</p>
Interested Parties Seeking Input/Funding	<p>If the emergency clause is passed and funds become available, a priority will be to get a website up for further public input. 9 members will split up and do each community/public input meeting in May. Callers will be notified about the opportunities for RFP's.</p>	
Update from Executive Committee Meetings	<p>Update given. Protocol for record keeping established.</p>	<p>Ms. McGeary will take on the function of responding to open record requests.</p>
Summary – Mtgs. with the State Health Dept.	<p>Determined - which agency executes various components Best Practices for Tobacco. \$470,000 loans to dentists/physicians as a Best Practice in Tobacco Prevention unresolved between the Health Dept and the Advisory Committee.</p>	<p>Ms. Arvy Smith from the ND Dept. of Health will visit the Committee today so this can be resolved.</p>
Legislative Update	<p>All bills reviewed and summarized. Amendments for SB2063 being drafted by the Legislative Council.</p>	
Dealing with Misinformation	<p>All committee members encouraged to debunk myths and give policymakers correct information when opportunities arise.</p>	
Meeting recessed at 1:50 p.m.		

Meeting began at 2:05 p.m.		
Discussion of “Effect of the Calif. Tobacco Prevention Program”	Discussion took place on the “Effect of the Calif. Tobacco Control Program on Personal Health Care Expenditures.” 50 fold return on the money invested in the tobacco program. Focused on adult & social norm change instead of youth-focused programs.	Ms. Mangskau will contact Carol Russell (former Director of the California Tobacco Control Program at that time) to do a presentation for the committee.
Developing Expertise in Best Practices	Various committee members were asked to volunteer to take on a specific area of Best Practices. Health Dept experts for each area: Cessation – Ms. Michelle Walker, Surveillance – Mr. Clint Boots, Administration – Ms. Karalee Harper, State & Community Programs – Mr. Neal Charvat, Health Communication –Ms. Kara Dodd	<u>State & Community Programs</u> – Ms. McGeary, Ms. Jacobson, Ms. Prom; <u>Health Communications</u> –Ms. Oyloe, Mr. Taylor; <u>Cessation Intervention</u> – Mr. Taylor, ?; <u>Surveillance/Evaluation</u> – Ms. Jacobson, Ms. Mangskau; <u>Administration/Mgt.</u> – Ms. Mangskau, Ms. Prom., ? Ms. Mangskau will contact Mr. Marion, Mr. Lidstrom, and Dr. Klein to see what area they want to develop expertise in.
Other Business	Discussion about May 14 th upcoming Sites Meeting. Opportunity for local Tobacco Control Coordinators to meet the Advisory Committee.	Ms. McGeary will send the minutes and a summary of recent Advisory Committee action to Kelly Nagel for distribution to local DON’s and Administrators and to Ms. Harper for Local Tobacco Control Coordinators.
Discussion of Health Dept. Use of CHTF	Minutes taken by Ms. Jacobson in Ms. McGeary’s absence. Ms. Harper and Ms Smith of ND DOH addressed the line item of health professional and dentist loan repayment grants. Could this money be designated as “Best Practices” under a systems approach?	Discussion ensued with the decision delayed until a consensus of the group could be obtained.
Adjourn		Ms. Prom moved to adjourn the meeting. Mr. Taylor seconded. All in favor. Meeting adjourned at 4:50 p.m.