

# BreatheND

Saving Lives, Saving Money with Measure 3.

## TPC ADVISORY COMMITTEE MEETING - DRAFT MINUTES

2:00 p.m., Thursday, April 7, 2011

Center for Tobacco Prevention and Control Policy – Conference Room, 4023 State Street, Bismarck, ND

### PARTICIPANTS:

**Advisory Committee members present:** Ms. Kathy Mangskau, Dr. Kermit Lidstrom

**Advisory Committee members participating via teleconference:** Ms. Javayne Oylo, Ms. Theresa Will, Dr. Steve Mattson, Mr. Nathan Marion

**Advisory Committee members absent:** Dr. Beth Hughes – Chair, Ms. Pat McGeary

**Center Staff present:** Ms. Jeanne Prom, Executive Director; Ms. Cami Bauman, Administrative Assistant; Ms. Kelli Ulberg, Community Intervention Coordinator; Ms. Donna Thronson, Health Communications Coordinator

**Guests present:** None.

| <u>AGENDA ITEMS</u>                     | <u>DISCUSSION</u>  | <u>OUTCOME/ACTION</u>   |
|---|--|---|
| <b>Call to Order</b>                    |  | Ms. Mangskau (for Dr. Hughes) called the meeting to order at 2:30 p.m. Ms. Bauman recorded the roll.  |
| <b>Adoption of Agenda</b>               | One addition, Review Name Badges, was made to Other Business.  | Dr. Lidstrom moved to adopt the agenda with one addition. Ms. Oylo seconded. Motion carried.  |
| <b>Approval of Minutes</b>              | Draft minutes from 3/24/11 were briefly discussed and two corrections noted, but several members did not have the minutes to review. | Approval of minutes tabled due to an issue with distribution of minutes. In the future, all meeting materials will be emailed with the agenda or posted to breathend.com. |
| <b>New Business</b>                     |  |   |
| <b>Executive Committee Chair Report</b> | <u>State Plan evaluation status:</u><br>Evaluation of the Year 2 Work Plan   | Ms. Prom will make suggested revisions and the evaluation will be reviewed by   |

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|  | <p>has been completed. Updates and key findings were reviewed. Revisions suggested.</p> <p><u>Special Initiative Grants:</u> Guidance for Special Initiative Grants for Policy Development and for Policy Development by Statewide Organizations has been issued, both with rolling deadlines.</p> <p><u>Local Grant Guidance:</u> Guidance for local public health unit grants has been issued. The online application is functional.</p> <p><u>April 13<sup>th</sup> Training:</u> Registration for the next Quarterly Training Session has begun and the agenda has been issued.</p> | <p>the Executive Committee on 4/8/11.</p> <p>Organizations looking to further tobacco control policy efforts are encouraged to apply.</p> <p>Application deadline is 4/29/11.</p> <p>Please let Ms. Bauman know as soon as possible if you plan to attend the session.</p> |
| <p><b>Fiscal – HB 1025 – Executive Committee Budget Bill</b></p>       | <p>The Senate unanimously passed HB 1025 with amendments to restore the special single line item budget and to provide an additional 2.5 permanent FTE for the Center.</p>  | <p>If the House does not concur with Senate amendments, a Conference Committee will be assigned to reconcile the bill.</p>   |
| <p><b>Public Policy Update – 2011 Legislative Assembly Actions</b></p> | <p><u>HB 1004:</u> The Senate passed HB 1004 with an amendment to restore all Measure 3 language. The House is not expected to concur.</p> <p><u>HB 1099:</u> Concurrence has been reached on this bill to require the</p>  | <p>The Center will continue to monitor tobacco related bills.</p>  |

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|                     | <p>Tax Department to destroy seized tobacco products. The bill has not yet been signed.</p> <p><u>HCR 3030</u>: The resolution has passed which requires a study of feasibility and desirability of using cigarette tax stamps. The Legislature will determine which resolutions will be interim studies.</p> <p><u>SB 2114</u>: This bill has been signed requiring Workforce Safety and Insurance to cover costs for a smoking cessation program only if it is required by an employer.</p> <p><u>HB 1307</u>: This bill to allow minors into alcoholic beverage establishments to eat a meal if the establishment is smoke-free has failed.</p> <p><u>HB 1353</u>: This bill that initially would have repealed Measure 3 to provide funds for the UND School of Medicine, failed even with an amendment removing all Measure 3 language.</p> <p><u>HCR 3051</u>: This resolution relating to the submission of proposed laws to the electorate for another vote.</p> |                       |

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| <b>2011-2012 Local Grants – Deadlines, Availability for Reviews May 5 and May 19</b> | It is possible that the Center could receive up to 28 applications for local grants, though only 23 are expected due to collaborations. Discussion regarding availability of committee members and Center staff for grant review sessions.  | As of 4/7/11, eleven sites have initiated their online grant applications. Application deadline is 4/29/11.<br><br>Full day grant review sessions will begin at 9:00 a.m. on Monday, 5/9/11 and Thursday, 5/19/11.  |
| <b>FY 2012 Work Plan – Planning Date(s)</b>  | Discussed availability of committee members, Center staff and Kelly Schmidt for Year 3 Work Plan session.   | A special full day meeting of the Advisory Committee has been scheduled for Tuesday, 5/31/11 at 9:00 a.m. to plan the Year 3 Work Plan.   |
| <b>Other Business</b>  |   |   |
| <b>Next Meetings</b>   | Grant Review sessions have been scheduled for 5/9/11 and 5/19/11. A special meeting of the Advisory Committee to complete the Year 3 Work Plan has been scheduled for 5/31/11. All three of these meetings will begin at 9:00 a.m. Ms. Bauman will secure a conference room for each meeting. | Advisory Committee will meet on the following dates in 2011 at 2:00 p.m. except where noted:<br>April 21<br>May 9, 19 (Grant Review 9:00 a.m. – 4:30 p.m. both days)<br>May 31 (Special Work Plan Meeting 9:00 a.m. – 4:00 p.m.)<br>July 14<br>September 8<br>November 10 |
| <b>Name Badges</b>   | Discussion regarding name badges for Center staff and committee members.  | Dr. Lidstrom made a motion to authorize the purchase of name badges for Center staff and committee members. Ms. Will seconded. Roll call vote: Ms. Will – aye, Ms. Mangskau – aye, Ms. Oyloe – aye,   |

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|                     |                   | Dr. Mattson – aye, Dr. Lidstrom – aye, Mr. Marion – aye. Motion carried. Ms. Thronson will email a file showing what the badges will look like to each committee and staff member for review and comment prior to the order being placed. |
| <b>Remuneration</b> |                   | Forms provided to committee members to complete and return to the Center.   |
| <b>Adjourn</b>      |                   | Ms. Will moved to adjourn the meeting. Dr. Lidstrom seconded. Motion carried. Ms. Mangskau (for Dr. Hughes) adjourned the meeting at 3:15 p.m.  |