

TPCAC EXECUTIVE COMMITTEE MEETING MINUTES

Friday, September 18, 2009
 Bismarck Burleigh Public Health
 500 E Front Ave, Conference Room
 1-701-355-1597
 Bismarck, ND
 10:00 AM

PARTICIPANTS: Kathy Mangskau, Pat McGeary and Javayne Oyloe

| <u>AGENDA ITEMS</u> | <u>DISCUSSION</u> | <u>OUTCOME/ACTION</u> |
|--|---|---|
| Call to Order | | Kathy called the meeting to order at 10:24 a.m. |
| Approval of 9/14/09 Minutes | Minutes reviewed | Minutes approved as distributed. |
| Update on Testimony for the September 15 Budget hearing | Discussion on testimony for the budget section of the legislature | Pat volunteered to present the testimony written by Kathy. Three questions were asked. The first question was related to public education on smoke free workplaces. Pat referenced the 5-year plan. The second question was related to education on quitting smoking. Pat shared what is being done for public education, Quitline and PHS Guidelines and systems change. The final question was about providing NRT for tobacco users. Pat explained the Quitline now provides 2 months of NRT and local public health provides NRT to clients who qualify, based on income, and have already received 2 months of NRT through the Quitline. |
| Finalize review of Interview tools | Discussion on interview tools | Interview tools were reviewed. Kathy will update the tools and e-mail a copy to members of the interview team. |
| Review of the Special Initiative Grant Request for Proposal | Discussion on Special Initiative Grant Request for Proposal | The document was reviewed and made recommendations for final document. |
| Status of PETF funding | Discussion on PETF/media funding | Kathy has requested clarification from |

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| | | procurement at the state to determine fund allocation to bridge PETF funding and the funding allocated for the full Health Communications Plan. |
| Stimulus funding | Discussion on Stimulus funding | Funding will be available for states to apply for in addressing obesity/nutrition/exercise and tobacco prevention and control. |
| Concerns with local grants program expenditure report forms from HD | Discussion on local grants program expenditure report forms from HD | Local grantees whose budgets did not match their allocation will be asked to re-do the budgets to match their contracts. |
| Discussion of additional special initiative Grants | Tabled | |
| Ongoing program implementation | Tabled | |
| Other business | Travel for SWDHU, FDA and review of response to grants summaries | Out of state travel for Dickinson has been denied. Kathy will discuss with the DOH steps DOH has taken or needs to take in FDA regulations on tobacco. Will there be a role for the EC? |
| Adjourn | | Kathy adjourned the meeting at 12:37 p.m. |

Javayne Oylo
 Recorder