

**Tobacco Prevention and Control Advisory Committee**  
**Thursday, September 9, 2010**  
**Center for Tobacco Prevention and Control Policy Conference Room**  
**4023 State Street**  
**Bismarck, ND**  
**1:30 p.m. – 4:00 p.m.**

Advisory Board Members Present: Ms. Kathy Mangskau, Dr. Kermit Lidstrom, Ms. Theresa Will, Ms. Javayne Oyloe, Dr. Beth Hughes, Ms. Pat McGeary.

Advisory Board Members present via teleconference: Dr. Steve Mattson

Staff: Ms. Jeanne Prom, Ms. Donna Thronson, Ms. Kelli Ulberg

Quorum established. Ms. Pat McGeary, recorder

<b>Agenda Item</b>	<b>Discussion</b>	<b>Outcomes/Action</b>
<b>Call to Order</b>	Meeting began at 1:40 p.m.	Ms. Mangskau called the meeting to order
<b>Adoption of the Agenda</b>		Dr. Hughes moved to adopt the agenda. Ms. Will seconded. Motion passed.
<b>Approval of the Minutes</b>	July 8 minutes reviewed	Ms. Will moved to approve the minutes. Dr. Lidstrom seconded. Motion passed.
<b>FY 2010 Budget Summary</b>	Total income for fiscal year 2010: 12,325,849.28. Total expenditures for fiscal year 2010: \$3,534,074. Approximately 3% of expenditures were for salary and approximately 3% were for operating expenses. 93% of the expenditures were grants to local health departments.	
<b>Executive Director Report</b>	Executive Director's Report attached. Kelli	

	<p>Ulberg has been hired as the Community Intervention Coordinator and began work on August 16. Significant progress took place in August toward the state plan to expand local comprehensive smoke-free ordinances. Bismarck City Commission passed a 100% smoke free ordinance on August 24, Grand Forks' ordinance was enacted August 15, and Napoleon law took effect August 8. Clearing the Air Training held. Evaluation Planning Team has completed all but final review of the Evaluation Plan. Clint Boots, the data analyst for the Department of Health was an asset to the Evaluation and Surveillance Committee with completing the plan.</p>	
<b>Evaluation of Local Grants Process</b>	<p>Ms. Mangskau reported that overall the grants process worked well for local health departments. It was reported to be much improved over the recent years.</p>	
<b>Recess</b>		<p>Meeting adjourned at 3:00 p.m. for a 5 minute recess.</p>
<b>Meeting resumed</b>		<p>Meeting resumed at 3:05 p.m.</p>
<b>Update /Summary of New Federal Laws</b>	<p>Ms. Prom reported on the new Family Smoking Prevention and Tobacco Control Act and the PACT Act (Preventing All Cigarette Trafficking Act).</p>	
<b>Review and Approval of Year 2 Work Plan</b>	<p>Year 2 Work Plan was reviewed.</p>	<p>Ms. McGeary moved to approve the Year 2 Work Plan. Dr. Lidstrom seconded. Roll Call: Dr. Lidstrom – aye, Ms. Will – aye, Ms. Mangskau – aye, Ms. Oyloe – aye, Dr.</p>

		Hughes – aye, Ms. McGeary – aye. Motion passed. Dr. Mattson absent for the vote and the rest of the meeting.
<b>Progress on Year 1 Work Plan</b>	Progress on Year 1 Work Plan draft report was presented.	
<b>Election of New Advisory Committee Chair and Executive Committee Member</b>	Ms. McGeary's term is completed on the executive committee. A new Advisory Committee Chair is to be named.	Dr. Lidstrom moved the advisory committee chair is not required to be an executive committee member. This replaces a previous motion where the person who was the advisory chair also served on the executive committee. Ms. Oyloe seconded. Roll Call: Dr. Lidstrom – aye, Ms. Will – aye, Ms. Mangskau – aye, Ms Oyloe – aye, Dr. Hughes – aye, Ms. McGeary – aye. Motion passed. Ms. McGeary nominated Dr. Hughes as Advisory Committee Chair. Dr. Lidstrom seconded. Roll Call: Dr. Lidstrom – aye, Ms. Will – aye, Ms. Mangskau – aye, Ms Oyloe – aye, Ms. McGeary – aye. Motion passed. Ms. Oyloe nominated Ms. Will as executive committee member. Dr. Lidstrom seconded. Roll Call: Dr. Lidstrom – aye, Ms. Mangskau – aye, Ms. Oyloe – aye, Dr. Hughes – aye, Ms. McGeary – aye. Motion passed.
<b>Other Business</b>		Next Meeting Date: November 18, 2010
<b>Remuneration</b>	Remuneration forms distributed.	
<b>Adjourn</b>		Ms. Will moved to adjourn the meeting. Dr. Hughes seconded. Meeting adjourned at 4:05 p.m.

