



**TPC ADVISORY COMMITTEE MEETING MINUTES**

2:00 p.m., Thursday, February 10, 2011

Center for Tobacco Prevention and Control Policy – Conference Room, 4023 State Street, Bismarck, ND

**PARTICIPANTS:**

**Advisory Committee members present:** Dr. Beth Hughes – Chair, Ms. Pat McGeary, Dr. Kermit Lidstrom

**Advisory Committee members participating via teleconference:** Ms. Theresa Will, Dr. Steve Mattson, Ms. Javayne Oyloe, Mr. Nathan Marion

**Advisory Committee members absent:** Ms. Bette Deede, Ms. Kathy Mangskau

**Center Staff present:** Ms. Jeanne Prom, Executive Director; Ms. Kelli Ulberg, Community Intervention Coordinator; Ms. Donna Thronson, Health Communications Coordinator

**Guests present:** Neil Charvat, ND Department of Health

<u>AGENDA ITEMS</u>	<u>DISCUSSION</u>	<u>OUTCOME/ACTION</u>
<b>Call to Order</b>		Dr. Hughes called the meeting to order at 2:05 p.m.
<b>Adoption of Agenda</b>		Ms. McGeary moved to adopt the agenda as distributed. Mr. Marion seconded. Motion carried.
<b>Approval of Minutes</b>	Draft minutes from 1/27/11 reviewed.	Ms. Will moved to approve the minutes as written. Ms. McGeary seconded. Motion carried.
<b>Budget Status Update</b> <b>-Jeanne Prom, Executive Director</b>	10/2010 and 11/2010 Appropriation Status Reports distributed and reviewed. All irregularities and coding errors were explained.	Dr. Lidstrom moved to accept both reports as explained. Dr. Mattson seconded. Motion carried.

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<b>Executive Committee Report -Theresa Will, Executive Committee Chair</b>	Ms. Will reported on recent Executive Committee activities including: keeping up on Legislative activities and working on HB 1025 and 1353.	The Executive Committee will continue to monitor and work on Legislative priorities.
<b>Executive Director Report</b>		
<b>Executive Director Report -Jeanne Prom, Executive Director</b>	The Center has been focusing on Legislative priorities including HB 1025 and HB 1353.	The Center will continue to focus on Legislative priorities.
<b>Local Grants, Local Policy Update -Kelli Ulberg, Community Intervention Coordinator</b>	Ms. Ulberg gave updates on local policy efforts including: Pembina's ordinance took effect on 2/1/11, schools to pass policies include Minto, Traill, University of Mary and Mandan Public Schools.	Ms. Ulberg and Ms. Kelly Buettner-Schmidt will continue to work with all communities moving toward tobacco and/or smoke-free local policies.
<b>Health Communications Update -Donna Thronson, Health Communication Coordinator</b>	Ms. Thronson had no new updates.	
<b>New Business</b>		
<b>Public Policy Update – 2011 Legislative Assembly Action</b>	HB 1004 is due to be discussed in House Appropriations early next week. HB 1150 and 2213 both failed in the House. HB 1099 and 1307 both passed out of the House. HB 1353 was amended & rereferred to House Appropriations – Education. The Minority Report failed and the Majority Report passed for HB 1353.	HB 1025 is scheduled to be discussed in House Appropriations on Monday 2/14/11 at 2:15 p.m. and again on Tuesday 2/15/11 at 8:00 a.m.  Ms. Prom distributed her testimony and follow up that she presented to the House Education Committee regarding HB 1353.

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<u>AGENDA ITEMS</u>	<u>DISCUSSION</u>	<u>OUTCOME/ACTION</u>
<b>Other Business</b>		
<b>Next Meetings</b>	Discussion regarding the possibility of changing the time of the 3/24/11 meeting. There was also mention of possibly changing the date of the meeting scheduled for 4/7/11.	Advisory Committee will meet on the following dates in 2011 at 2:00 p.m. on: February 24 March 10, 24 April 7, 21 May 5, 19 (Grant Review both days) July 14 September 8 November 10
<b>Remuneration</b>		Forms provided to Committee members to complete and return to the Center.
<b>Adjourn</b>		Dr. Lidstrom moved to adjourn the meeting. Dr. Mattson seconded. Motion carried. Dr. Hughes adjourned the meeting at 2:52 p.m.