

**Tobacco Prevention and Control Advisory Committee**  
**Meeting Minutes**  
**Thursday, May 13, 2010**  
**Center for Tobacco Prevention and Control Policy Conference Room**  
**4023 State Street**  
**Bismarck, ND**  
**8:30 AM – 2:30 PM**

**Members Present:** Ms. Lorraine Jacobson, Dr. Kermit Lidstrom, Ms. Kathy Mangskau, Mr. Nathan Marion, Ms. Pat McGeary, Ms. Javayne Oyloe, Ms Bette Deede.

**IVN:** Mr. Jay Taylor

**Absent:** Dr. Dale Klein.

**Staff:** Ms. Jeanne Prom, Ms. Cami Bauman

**Guests:** Ms. Karalee Harper, Ms. Michelle Walker, Ms. Micki Savelkoul, Mr. Neil Charvat, Ms. Kara Dodd.

**Teleconference:** Ms. Judy Stephany

Quorum established. Ms. Pat McGeary, recorder

<b>Agenda Items</b>	<b>Discussion</b>	<b>Outcome/Action</b>
<b>Call to Order</b>	Meeting began 8:38 a.m.	Ms. Mangskau called the meeting to order.
<b>Adoption of the Agenda</b>		Mr. Marion moved to approve the agenda. Ms. Oyloe seconded the motion. All approved. Motion passed.
<b>Approval of the Minutes</b>		One correction made. Dr. Lidstrom moved to approve the corrected minutes. Ms. Deede seconded. All approved the minutes as corrected. Motion passed.
<b>Budget Status Update</b>	Ms. Mangskau reported the budget status. Total expenditures for February: \$1,605,451.77 Total expenditures for March: \$1,950,716.04	
<b>Executive Director's Report</b>	Executive Report attached.	

<b>Update on Program Implementation</b>	<ul style="list-style-type: none"> <li>• Ms. Mangskau reported that eleven 2010-2011 Tobacco Prevention and Control Grant Reviews completed and funded. All are funded, some restrictions.</li> <li>• Ms. Mangskau and Ms. Prom attended the Governor's address on the 2011 – 2013 budget.</li> <li>• Ms. Mangskau and Ms. Prom also met with the Legislative Council to review the role of the Legislative Council with the upcoming legislative session.</li> <li>• Karalee Harper reported the North Dakota Health Department will not be moving forward with Component 3 funds from AARA. Spending authority was not given.</li> </ul>	
<b>Development of Year 2 Work Plan</b>	Consultant Judy Stephany was reached through telephone conference and the state work plan was reviewed.	
<b>Recess for Lunch</b>		Recessed for lunch at 12 p.m.
<b>Reconvene</b>	Development of year 2 work plan continued until 1:56 p.m.	Reconvened at 1 p.m.
<b>Other Business</b>	A selection of new advisory committee members will need to take place – Mr. Jay Taylor, Ms. Lorraine Jacobson, and Dr. Dale Klein's term is up in June 2010.	
<b>Next Meeting Dates</b>	May 20, 2010 – Full Day Grant Review July 8, 2010 – Regular Advisory Meeting	
<b>Remuneration</b>	Remuneration forms distributed.	
<b>Adjourn</b>		Ms. McGearry moved to adjourn the meeting. Ms. Oyloe seconded. Meeting adjourned at 2:09 p.m.