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NORTH DAKOTA TOBACCO PREVENTION & CONTROL ADVISORY COMMITTEE MEETING – FINAL MINUTES

1:00 p.m. to 3:00 p.m., Thursday, August 14, 2014

ND Center for Tobacco Prevention and Control Policy conference room, 4023 State Street, Suite 15, Bismarck, North Dakota

PARTICIPANTS:

Advisory Committee members present: Mr. Jay Taylor – Chair, Dr. Eric Johnson (joined meeting at 1:30 by phone), Dr. Beth Hughes (by phone), Ms. Clara Sue Price, Ms. Hannah Rexine, Ms. Renae Byre (by phone), Ms. Jayne Vetter.

Advisory Committee members absent: Ms. Jane Croeker.

Center Staff present: Ms. Jeanne Prom, Executive Director; Ms. Barbara Andrist, Statewide Programs Manager; Lexi Hagler, Administrative Assistant.

Guests: Krista Fremming, ND Department of Health.

<u>AGENDA ITEMS</u>	<u>DISCUSSION</u>	<u>OUTCOME/ACTION</u>
Call to order, roll call and determination of a quorum	Chair Mr. Jay Taylor reminded the group this is a statutory meeting that operates like a legislative committee meeting, and that people should refrain from using phones during the meeting. Those asked to address the committee should use the new lectern.	Chair Mr. Jay Taylor called the meeting to order at 1:04 p.m. Administrative Assistant Ms. Lexi Hagler recorded the roll. A quorum was established.
Adoption of agenda		Ms. Jayne Vetter moved to approve the agenda as distributed. Ms. Clara Sue Price seconded. Motion carried.
Approval of minutes – May 15, 2014		Dr. Beth Hughes moved to approve the minutes as distributed. Ms. Hannah Rexine seconded. Motion carried.
Unfinished business		
Assignment of listening to hearings – report	Mr. Taylor reminded the committee to listen to the testimony from the Health Services	Ms. Jeanne Prom will renew the invitations for the members who have

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	<p>Committee meeting from their sessions on July 30, 2014, January 8, 2014, October 30, 2014, and July 31, 2013.</p>	<p>not listened to the committee meetings yet. The previous invitation had expired.</p>
<p>Assignment of listening to hearings -- single assessment</p>	<p>Ms. Prom reviewed the Single Assessment with the committee members. Ms. Prom explained that this was prepared for and presented at the most recent Health Services Committee meeting.</p> <p>Dr. Hughes commended the Center staff for assembling a thorough and helpful document. She also commended Dr. Eric Johnson for his eloquent and informative testimony to the Health Services Committee.</p> <p>Dr. Johnson described his involvement with the testimony. One of the main points he wanted to focus on was the fact that Best Practices are well defined but they are not narrow. Dr. Johnson felt very positive about how his testimony was received. He explained that the three main points he wanted to get across was the tobacco tax, the location of the comprehensive program, and the role of community health trust fund.</p>	<p>Ms. Price inquired about any partnership with military bases. She suggested running some of the Center’s advertisements in the base newspaper or on their cable channels. Ms. Renae Byre stated that she has been in contact with the Minot Air Force base.</p> <p>Dr. Eric Johnson joined the call at 1:36 p.m.</p> <p>Ms. Price explained a new organization, the ND Professional Assistance Program. The program focuses on early intervention to connect physicians and physician assistants with substance abuse treatment prior to license revocation.</p> <p>Dr. Hughes reported that during the Health Services Committee meeting, Brad Hawk of from the N.D. Indian Affairs Commission presented. Mr. Hawk said there was a lack of communication with the Center and local tribal tobacco prevention programs. Tribal programs felt they had been “rubbed the wrong way.” Dr. Hughes</p>

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		and Ms. Prom met with Mr. Hawk and ND Indian Affairs Commissioner Scott Davis August 5, 2014. Commissioner Davis will facilitate communication between the Center and tribal programs.
Advisory and Executive Committee terms	Mr. Taylor explained that he has not yet received names of appointees for the committee although some names have been submitted to the Governor's office.	Ms. Byre suggested that the Advisory Committee elect a member to fill the open position on the Executive Committee. The committee discussed the options. Ms. Prom explained that the Advisory Committee previously had agreed to elect Executive Committee members when all Advisory Committee positions were filled. Ms. Byre moved that the Advisory Committee hold a special meeting to elect an Executive Committee member when all Advisory Committee positions are filled. Ms. Vetter asked if this meeting could be done by phone. Ms. Prom affirmed that this could be done by phone. Ms. Vetter seconded. Motion carried.
Raise It For Health North Dakota coalition membership	Dr. Johnson explained his experience in discussing the tax to decrease youth smoking and not to generate revenue. Dr. Hughes asked if there were limitations on contacting legislators. Ms. Prom clarified that educating legislators is not lobbying because there is no bill or bill draft at this time. Tobacco tax increases are one of the most effective prevention and cessation interventions, and	Mr. Taylor reminded committee members, as Governor appointees, to educate about the health benefits of increasing the tobacco tax to \$2. Please contact the Center prior to submitting letters to the editor.

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	the mandate of the Advisory Committee is to promote these policies when a bill is introduced.	
New business		
Remuneration reminder	The Advisory and Executive Committees use the same compensation rate as the legislature. That rate increased on July 1, 2014, from the previous \$162 a day to \$167 per day.	Dr. Johnson left the call at 2:30 p.m.
State Plan Year 5 Quarter 3 and 4 Progress Report (including BreatheND Center updates) -- Ms. Barbara Andrist	Ms. Barbara Andrist presented the information she had available for the Quarter 3 and 4 Progress reports from the State Plan.	Ms. Price moved to approve the Quarter 3 and 4 Progress Report. Ms. Rexine seconded. Motion carried.
Quarterly budget report – Q – April through June 2014 – Ms. Jeanne Prom	Ms. Prom explained that fiscal information for June was not yet available.	The Advisory Committee will receive the quarterly report when the information is available.
Other business		
Next meeting reminder	Ms. Prom mentioned that if members are not available to be at this meeting in person that they contact their IVN representative since RTI International will be presenting information via Power Point.	The next regularly scheduled Advisory Committee meeting is 1-3 p.m., Thursday, October 16, 2014 at the Center.
Health Services Committee	Ms. Prom spoke briefly again about the committee.	
Remuneration		Remuneration forms are available on the Advisory Committee area of the website. Each committee member should print and complete their form prior to

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		returning it via fax, email, mail or in person.
Adjourn		Chair Mr. Taylor adjourned the meeting at 3:45 p.m.